Bansilal Ramnath Agarwal Charitable Trust’s

**VISHWAKARMA INSTITUTE OF TECHNOLOGY, PUNE – 411037.**

 (An Autonomous Institute affiliated to Savitribai Phule Pune University )

No.: Exam / N -1/ 30 Date: 13-01-2017

**IMP NOTICE**

All regular students of S.Y., T.Y, BTech and MTech 1,2 and MCA 1,2,3 be informed that you will be able to obtain your marksheets for the December 2016 examinations from your departments. However if any student has any outstanding fees left to be paid, such students will not obtain their marksheets unless they clear all their dues. Since all of you already know their absolute marks in ESE/MSE/ TA for each course in the December 2016 examinations, in case you feel there is any mistake in the grades obtained please inform your HOD IMMEDIATELY when you receive your marksheets. Your application should come to exam section through your HOD by 20th January 2017.

All regular students of S.Y. (and S.Y. students who appeared for F.Y. Backlogs in December 2016) will also be issued marksheets (next week) for the two semesters they appeared when they were in F.Y. last academic year (2015-16). These marksheets will be distributed in the respective departments and not DESH department.

Similarly regular students of T.Y. (and T.Y. students who appeared for S.Y Backlogs in December 2016) will be issued marksheets (next week in the respective departments) for the four semesters they appeared when they were in F.Y. in academic year (2014-15) and S.Y. in academic year 2015-16.

Regular students of B.Tech with T.Y. backlogs will get their marksheets from exam section during the timings mentioned outside Exam section. Off campus students who are admitted to the institute before 2014-15 will also get their marksheets from exam section in the time slots declared by exam section.

Regular students of F.Y.B.Tech will be issued marksheets in a week’s time.

Since these marksheets are serially numbered and authenticated and have several security features you need to carefully preserve these marksheets. We recommend you to laminate them to increase the longevity of the marksheet. Please note that if anyone loses these marksheets and request a duplicate you will have to file an FIR with police station and submit a copy of the FIR, pay Rs 500 fees for duplicate marksheet and submit affidavit of Rs 500 to the exam section.

 (Prof. S.B.Karthick)

 Dean

 Examinations

CwC to :-

1. The Director 2. Dean’s Office

3. Head Industrial & Production Engg. Deptt. 4. Head Electronics Engg. Deptt.

5. Head Mechanical Engg. Deptt. 6. Head Instrumentation Engg. Deptt.

7. Head Computer Engg. Deptt. 8. Head Chemical Engg. Deptt.

9. Head Deptt. Of Engg. Sciences & Humanities 10. Systems Deptt for uploading

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