Bansilal Ramnath Agarwal Charitable Trust’s

**VISHWAKARMA INSTITUTE OF TECHNOLOGY, PUNE – 411037.**

 (An Autonomous Institute affiliated to University of Pune)

**INSTRUCTIONS FOR STUDENTS**

***for ONLINE Test-II Examination (MSE) – UG & MCA***

1. Students must bring their valid I-Card during the Examination without which entry will not be permitted.
2. Students must sit in the room Nos as per the seating arrangement.
3. Students must report in the block specified between 9.30am to 9.40am for the morning session and between 2.00pm to 2.10pm for afternoon session.
4. Invigilators will provide a supplement to the student for carrying out any rough work which will have to be returned back to invigilator after the examination is over.
5. **Mobile phones are not permitted to be possessed by the students at the time of Examination . Due disciplinary action would be taken against such students.**
6. Students can carry non programmable calculators and regular stationary items such as pen, pencil, eraser, ruler etc with them.
7. Student must ensure that they have signed the attendance sheet before they leave the exam room.
8. Students in any case will not be permitted to enter the Exam Block later than 20 minutes from the scheduled time of commencement of Examination and will not be permitted to leave the block 30 minutes before from the scheduled time of commencement of Examination.
9. However if the student is giving MSE only for ONE course he/she should report within 5 minutes of the commencement of online MSE exam.
10. Late comers beyond the time limits mentioned in point 8 & 9 will NOT BE ALLOWED to appear for the examination.
11. (A) First 10 minutes of the Time slot are reserved for reporting of the students.
12. Next 15 minutes would be for following the instructions given by the supervisors.

(C) Actual examination timing would be equal to No.s of theory subjects registered multiplied by 30 minutes.i.e. for 4 subjects – 2 hours ,

 for 5 subjects – 2 ½ hours etc

(D)Last 15 minutes would again be for following the instructions of the

 supervisors.

12. The result of the individual subjects would be displayed on the Computer

 Terminal itself immediately after the individuals’ examination is over.

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 Dean

 Examinations

CWC to

Junior supervisors & senior supervisors.